APPROVED by order

of the Ministry of Culture of

the Krasnoyarsk region

of 18.05.2018 № 199

**PROVISIONS**

**of rules and conditions of the conceptual design** **open competition**

**on the commemorative tablets in honor of the People’s Artist**

**of the Russian Federation D.A. Hvorostovsky**

1. **General Provisions**

1.1. Current general provisions regulate order and conditions of the conceptual design open competition on the commemorative tablets in honor of the People’s Artist of the Russian Federation D.A. Hvorostovsky (hereinafter - the Competition).

1.2. The founder of the competition is the Ministry of Culture of the Krasnoyarsk region (hereinafter – the Founder of the competition).

1.3. The organizer of the competition is the regional State Federal-Funded Institution of Culture “Art Centre” (hereinafter – the Organizer).

1.4. Installation sites of the commemorative tablets:

the building where D.A. Hvorostovsky lived. Address: “55 Krasnoyarskiy rabochiy” prospect, 660069 Krasnoyarsk city;

the building where D.A. Hvorostovsky studied: the building of the Regional State Federal-Funded Vocational Educational Institution “Krasnoyarsk state college №1 n.a. M. Gorky”, address: 106 Uritskogo Street, Krasnoyarsk city.

1.5. Information about the Competition will be available on the official web-site of the Founder on the Internet ([www.krascult.ru](http://www.krascult.ru)) and also on the web-site of the Organizer ([www.domiskusstv24.ru](http://www.domiskusstv24.ru)).

1. **Aim and objectives of the Competition**

2.1. The aim of the Competition is to choose the best ideological and art level expressiveness conceptual designs of the commemorative tablets for the purpose of installing and memorialization of the People’s Artist of the Russian Federation D.A. Hvorostovsky.

2.2. The objective of the Competition is to develop of the conceptual design of the commemorative tablets in honor of the People’s Artist of the Russian Federation D.A. Hvorostovsky with necessary linking to the installation sites which designated in the p. 1.4. of the current Provisions (hereinafter – the Projects).

**3. Organization of the Competition**

3.1. The Organizer is responsible for preparing and holding the event.

3.2. The Organizer is responsible for the following functions:

arranging the information about the Competition in media;

receiving of the entitled envelopes with applications and the Projects from Competition Participants and register them in the log;

examining of the Project compliance with the requirements and conditions of the Competition;

making arrangements for the work of the Jury of the Competition;

making and keeping a record of the Jury’s meetings.

informing of the Participants of the Competition about decisions taken by the Jury during the Competition.

3.3. To examine and estimate the Projects which are presented for the Competition, the Jury of the Competition is approved by the Founder. The Jury of the Competition is formed from representatives of professional art unions, other art or public organizations, public and local authorities, relatives of D. A. Hvorostovsky, art and culture experts (no more than 12 people).

3.4. The Jury of the Competition functions are the following:

to examine and estimate each Project in accordance with criteria which designated in the p. 5.1. of the current Provisions;

to sum up the results of the Competition.

3.5. The Chairman of the Jury of the Competition is elected from among the members of the Jury of the Competition by simple majority of the total membership of the Jury of the Competition. The Chairman of the Jury of the Competition and members of the Jury of the Competition do not have the right to participate in the Competition as Participants of the Competition and divulge the information connected with the work of the Jury of the Competition.

3.6. The Jury meeting is legal if 2/3 of the members are available on the meeting.

3.7. The decision of the Jury shall be drawn up in the form of the Protocol, which is to be signed by the Chairman of the Jury of the Competition. The decision of the Jury of the Competition is not subject to appeal or review.

**4. Conditions of the participation in the Competition.**

4.1. Design organizations, art groups, certified architects, designers, artists, sculptors are welcome to participate in the Competition (hereinafter – the Participants of the Competition).

4.2. Entitled envelopes with applications and Projects registration are held by the Founder from May 21 to July 23, 2018 (inclusive).

4.3. Examining and assessment of the Projects, and also announcement of the results of the Competition will be held from July 24 to August 3, 2018.

4.4. On the day of the announcement of the Competition the following initial data for the Project design will be placed in the information and telecommunications network “Internet” on the official web-site of the Founder ([www.krascult.ru](http://www.krascult.ru)) and also on the web-site of the Organizer ([www.domiskusstv24.ru](http://www.domiskusstv24.ru)):

historical reference about life and creative work of D.A. Hvorostovsky.

photos of D.A. Hvorostovsky.

photo fixation of the supposed site of installation of the commemorative tablet and its surrounding grounds.

4.5. To participate in the Competition Participants of the Competition must send a posting with an entitled envelope with the application to the address of the Organizer designated in the p. 7.1. of the current Provisions according to the enclosure № 1 to the current Provisions and the Project designed in the p. 4.7. of the current Provisions.

4.6. To preserve the anonymity of the Participant of the Competition the application must be submitted in an envelope entitled any 6-digit number which must be placed in the right corner on the bottom of the envelope (the entitled envelope). The entitlement is written by the Participant personally.

4.7. Projects must include the following items:

a digital storage (CD) including all materials of the Project in the electronic form (text materials in doc or docx files, illustrated materials in jpeg files sized not less than 15\*20 cm. and resolution not less than 300 dpi);

a vertical plate (dypofit) sized 140\*100 cm. on which should be placed the following main materials of the Project: a perspective or photomontage of the commemorative tablet in the site of installation, explanatory note, containing the concept of the commemorative tablet;

estimate of expenditures for producing and installing of the commemorative tablet.

The supposed site of installation of the commemorative tablet must be mentioned on the vertical plate (dypofit) according to the p. 1.4. of the current Provisions.

In accordance with the cost estimate for production and installation of the commemorative tablet, which is provided by the Participant of the Competition, the cost of the Project implementation shouldn’t exceed 750.0 thousand rubles.

4.8. Participants of the Competition must put the number of the entitled envelope with the enclosed application on all the materials of the Project. The author’s surname, first name and patronymic shouldn’t be indicated on the materials of the Project.

4.9. While filling out the application (enclosure № 1 to the current Provision) the Participant of the Competition must mention the supposed site of installation of the commemorative tablet according to the p. 1.4. of the current Provisions.

The Participant of the Competition sends to the Organizer separate applications for each installation site of the commemorative tablet, filled out according to the enclosure № 1 of the current Provisions and the Project including items designated in the p. 4.7. of the current Provisions.

4.10. The Participant of the Competition must send the postal item to the Organizer’s address designated in the p. 7.1. of the current Provisions.

4.11. The Organizer assigns a serial number to each Project and entitled envelope. The serial number corresponds to the registration number in the registration log. The entitled envelope with the enclosed application of the Participant stays unopened.

4.12. All Projects of the Participants of the Competition registered by the Organizer before the closing date of receiving entitled envelopes with applications and Projects are passed to the Jury of the Competition for further examination according to the p. 4.2. of the current Provisions.

4.13. All the Projects that will be assessed by the Jury shall be submitted under the serial number.

4.14. All the Projects are properties of the Participants of the Competition. All rights reserved. The Founder and the Organizer have rights to use the Projects (and their elements) without cash award in nonprofit purposes (placing in the information and telecommunications network “Internet”, publishing in printing matters, TV programs) with identification of numbers corresponding to the numbers on the entitled envelopes.

In case of placing demands, claims, third-party claims including owners’ of copyrights (and elements) the Participant will solve them on his/her own behalf and at his/her own expense.

**5. Reviewing and assessment of the Projects, announcement of results of the Competition**

5.1. The Projects are reviewed and assessed by the Jury of the Competition according to the following criteria:

professionalism of implementation of conceptual design of the commemorative tablet;

originality, ideological and artistic (sculptural) expressiveness of the concept design;

possibility of the Project’s implementation (its transformation into material, technological effectiveness of realization of the artist’s intention).

5.2. Assessment of the Projects is based on the rating system. Each Project is assessed by each member of the Jury of the Competition on each of the criteria according to the three-point scale. The assessment is then recorded in the scorecard of the member of the Jury.

5.3. Results of the Competition are estimated by summing up all the points and determining a Project that gained the highest score. In case several Projects gained the equal number of points, the Jury of the Competition reserves the right for three extra points in order to assess one of the Projects. In case none of the Projects gained more than 70 % of the highest number of points, the Competition will be extended by the decision of the Founder, with announcement on the official website of the Founder and Organizer, indicating the date the Competition.

5.4. Subject to the extension of the Competition, as provided for by the p. 5.3. of the current Provisions, submission of entitled envelopes with enclosed applications and Projects is to be extended by the period not longer than 30 days.

5.5. After announcement of results on the final assessment of the Projects by the Jury and determining of the winner of the Competition by the Organizer the entitled envelope with the number of the Project will be unsealed.

5.6. Information about results of the Competition is to be revealed by the Organizer in the information and telecommunications network “Internet” on the official web-site of the Founder (www.krascult.ru) and also on the web-site of the Organizer (www.domiskusstv24.ru) not later than August 10, 2018.

5.7. Following results of the Competition, the author of the Project or the head of the creative group, who’s Project was considered as the winner of the Competition, is awarded by the ₽25 000 Prize (including tax).

5.8. The Participant, who is considered as the winner of the Competition should send the following documents to the email address of the Organizer (domiskusstv@mail.ru) during 10 business days from the date of the publication of the information about results of the Competition:

For the physical person:

copy of the passport;

copy of the taxpayer identification number;

copy of the Pension Insurance Certificate;

bank statement with indication of the Award recipient account number and details of the bank.

For the juridical person:

full requisites of the organization (the name of the organization, TIN, RRC, OGRN code, OKVED, OKPO, OKOPF, OKFS, OKTMO, registered office address and current address, complete bank details).

5.9. The cash prize is to be paid to the winner of the Competition by the Organizer according to the decision of the Jury of the Competition during 30 days from receiving the summary record of the meeting of the Jury. The Prize is paid by transferring funds to the personal account of the winner of the Competition including withholding tax in accordance with the current legislation of the Russian Federation.

5.10. After the announcement of results of the Competition the winner of the Competition (the author of the Project or the Head of the creative group), who’s Project gained the highest score, enters into an agreement on transfer of non-exclusive rights on the piece of work at no cost. The winner also signs the Act of delivery and acceptance of the conceptual design (conceptual designs) on the commemorative tablet (commemorative tablets) to the People’s Artist of the Russian Federation D.A. Hvorostovsky.

5.11. On the basis of the Jury’s decision and in accordance with the decision of the Krasnoyarsk City Council of Deputies of 14.10.2015 № B-130 “On the procedure for renaming of intraurban sites in Krasnoyarsk city and perpetuating the memory of citizens and historical events within the limits of the city Krasnoyarsk”, the Organizer of the Competition jointly with the Founder, address the appeal on perpetuating the memory of D.A. Hvorostovsky in the commemorative tablet (commemorative tablets), implemented upon the Project (Projects) of the winner (winners) to the Commission to review the appeals on the naming and renaming of intraurban sites in Krasnoyarsk city, perpetuating the memory of citizens and historical events within the limits of the city Krasnoyarsk.

**6. Financial conditions of the organization of the Competition**

6.1. The financing of the Competition is carried out by the Organizer by means of the budget of the Krasnoyarsk region.

6.2. No registration fee is charged for taking part in the Competition.

**7. Address and contact details of the Organizer**

7.1. The address of the Organizer: 660049, Krasnoyarsk city, pl. Mira, 3.

7.2. Contact numbers of the Organizer: +7 (391) 212 44 94,
+7 (391) 212 20 86.

7.3. The e-mail address of the Organizer: domiskusstv@mail.ru.

Enclosure № 1 to the Provisions of rules and conditions of the conceptual design open competition on the commemorative tablets in honor of the People’s Artist of the Russian Federation D.A. Hvorostovsky

**Application**

**for participation in the conceptual design** **open competition on the commemorative tablets in honor of the People’s Artist of the Russian Federation D.A. Hvorostovsky.**

1. First and Second name of the participant of the Competition (in case of participation of the creative group the director’s name must be provided)

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2. Information about the participant of the Competition (or the project director of the creative team): occupational education, membership in professional public organizations, titles, awards, etc.

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3. Contact data of the Participant (or the Director of the creative team): postal address, email, telephone number

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4. The projected installation site of the commemorative tablet (underline as necessary):

the building where D.A. Hvorostovsky lived. Address: “55 Krasnoyarskiy rabochiy” avenue, 660069 Krasnoyarsk city;

the building where D.A. Hvorostovsky studied: the building of the Regional State Federal-Funded Vocational Educational Institution “Krasnoyarsk state college №1n.a. M. Gorky ”, address: 106 Uritskogo street, Krasnoyarsk city.

With the signing of this Application:

1. I confirm that I have read the Provisions of rules and conditions of the conceptual design open competition on the commemorative tablets in honor of the People’s Artist of the Russian Federation D.A. Hvorostovsky.

2. I confirm my agreement of processing my personal data given to the Organizer based on the Provisions of rules and conditions of the conceptual design open competition on the commemorative tablets in honor of the People’s Artist of the Russian Federation D.A. Hvorostovsky.

 I agree that my personal data will be used all period of the competition. Specified period of time my personal data will be kept in archives.

 I am aware that processing my personal data includes receiving, using, accumulation, updating, sending, saving, depersonalization, blocking and elimination. I have been warned that I have free access to my personal data and rights to know about full information. I claim that using and spreading information about my private life must not be used without my written agreement.

 This agreement might be recalled fully or partly by my initiative on the basis of personal written request including violation of my rights while processing my personal data.

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(signature of the Participant of the competition/the Director of the creative team)

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 (date)